



Flight Attendant Legal Defense Fund

FALDF • Colorado FAMLI resources

FALDF — Colorado FAMLI Investigation Timeline Worksheet

Use this worksheet to capture each investigative contact while you are on Colorado FAMLI leave. Keep the completed log in a secure folder and share copies only through trusted channels (counsel, FALDF, union reps).

Flight Attendant / Employee:

Airline / Base:

FAMLI Claim #:

Protected leave dates:

Representative (union / counsel):

Key contacts (investigator, HR, FAMLI liaison):

Name / Title	Phone / Email	Role

Timeline of events

Date / Time	Channel (email/phone/in-person)	Who contacted whom	Summary

Deadlines or required actions

- [] Due: _____ | Task: _____
- [] Due: _____ | Task: _____
- [] Due: _____ | Task: _____

Evidence preserved (check all that apply)

- ☐ Investigation letter / email notice
- ☐ Scheduling log / attendance history
- ☐ Sick list or trip trade screenshot
- ☐ FAMLI approval / denial notice
- ☐ Witness list / statements
- ☐ Pay stub or removal-from-line notice

Notes and retaliation indicators



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Next steps / support requested

Reminder: Save every file to a personal device or encrypted cloud. Do not delete the employer's original messages until counsel advises it is safe to do so.